

REVISED PROFORMA

INFORMATION OF THE SCHOOL REQUIRED TO BE UPLOADED ON WEBSITE

1. Name of the School with address:
(strictly as per Affiliation sanction
letter or as permitted by the
Board) with pin code no.

(i) E-mail

(ii) Ph. No.

(iii) Fax No.

2. Year of establishment of school

3. Whether NOC from State/UT
or recommendation of Embassy
of India obtained?

(i) NOC No.

(ii) NOC issuing date

4. Is the school is recognised, if yes
by which Authority

5. Status of affiliation:

Permanent/Regular/Provisional

(i) Affiliation No.

(ii) Affiliation with the Board since

(iii) Extension of affiliation upto

6. Name of Trust/Society/Company
Registered under Section 25 of
the Company Act, 1956.
Period upto which Registration of
Trust/Society is valid

7. List of members of School
Managing Committee

8. Name of the Manager
President/Chairman/
Correspondent

9. Area of school campus

- (i) In Acres _____
- (ii) In sq. mtrs. _____
- (iii) Built up area (sq. mtrs) _____
- (iv) Area of playground in sq. mtrs _____
- (v) Other facilities
 - (i) Swimming Pool _____
 - (ii) Indoor games _____
 - (iii) Dance Rooms _____
 - (iv) Gymnasium _____
 - (v) Music Rooms _____
 - (vi) Hostels _____
 - (vii) Health and Medical Check up _____

10. Details of fee (monthly total fee)

- (i) Pre-Nursery _____
- (ii) Nursery _____
- (iv) I to V _____
- (v) VI to VIII _____
- (vi) IX & X _____
- (v) XI & XII _____

11. Transport facility

- (i) Own buses _____
- (ii) Buses hired on contract basis _____
- (iii) Details of transport charges _____

12. Number of teaching staff (to be updated from time to time)

Designation	Total No.
Principal	
Vice-Principal	
PGT	
TGT	
PRT	
PRT (PET), TGT (PET) PGT (PET)	
Health Wellness Teacher	
Librarian	
Others	

13. Details of salary being paid by the school to teaching Staff/non-teaching staff(to be updated time to time)

Designation	Total Emoluments	
	From Rs.	To Rs.
Principal		
Vice-Principal		
PGT		
TGT		
PRT		
PTI		
Counsellor		
Librarian		
Others		

14. Mode of payment of salary

- (i) Name of the Bank through which salary is drawing _____
- (ii) Through single cheque transfer advice _____
- (iii) Individual cheque _____
- (iv) Cash _____

15. Library facilities

- (i) Size of the Library in sq. feet _____
- (ii) No. of Periodicals _____
- (iii) No. of Dailies _____
- (iv) No. of Reference books class-wise _____
- (v) No. of Magazine _____
- (vi) Others _____

16. Name of the Grievance/redressal Officer with E-mail and Fax No. _____

17. Members of Sexual Harassment Committee _____

18. Class wise enrolment of school for the current session

Class	No. of Section	Enrolment
_____	_____	_____

19. Academic session period

from _____ to _____

20. Vacation period

from _____ to _____

21. Admission period

from _____ to _____