



GOVERNMENT OF SIKKIM
HUMAN RESOURCE DEVELOPMENT DEPARTMENT
TASHILING SECRETARIAT: GANGTOK

Ref.No. 265 DIR/HE/HRDD

Dated: 14/09/2018

Advertisement

Applications are invited from the interested candidates possessing Sikkim Subject Certificate /COI and working in the government established university system or other government establishment on regular basis, including govt. of India establishment fulfilling the eligibility criteria for the appointment in the following posts of Sikkim State University, **on deputation**. The initial appointment will be for a period of 5 yrs. The application form can be downloaded from the official web portal of the HRDD-www.sikkimhrdd.org which will be available in the web portal w.e.f. 15/9/2018. The filled in application form in the prescribed format supported by self attested copies of necessary documents , NOC duly signed by concerned HOD along with 2 nos of latest passport size photographs, should be submitted to the office of OSD, HRDD (HE) Gangtok during office hour. The last date for submission of application is 25/9/2018. The eligible candidates after scrutiny of application will be intimated individually for interview.

Sl.No	Name of a post	Eligibility Criteria
	Registrar	a. Master's degree with at least 55% of the marks or its equivalent grade of B+ in the UGC seven point scale. b. At least 15 years of experience as Assistant professor/Associate Professor with eight years experience along with experience in educational administration. OR c. Comparable Experience in Research of which 8 years as Deputy Registrar or an equivalent post. OR d. 15 Years of administrative experience of which 8 years as deputy registrar or an equivalent post.
	Controller of examination	a. Master's degree with at least 55% of the marks or its equivalent grade of B+ in the UGC seven point scale.



Sl.No	Name of a post	Eligibility Criteria
		<p>b. At least 15 years of experience as Assistant professor/Associate Professor with eight years experience along with experience in educational administration.</p> <p style="text-align: center;">OR</p> <p>c. Comparable Experience in Research of which 8 years as Deputy Registrar or an equivalent post.</p> <p style="text-align: center;">OR</p> <p>d. 15 Years of administrative experience of which 8 years as deputy registrar or an equivalent post.</p> <p>Desirable:</p> <p>a. Adequate experience in the pre conduct and Post conduct of university examination Other comparable examinations.</p> <p>b. Working Knowledge of Examination of software and result automation</p>
3	Finance Officer	<p>a. A regular government employee under FRED, Government of Sikkim not below the rank of Sr. Account Officer.</p>
4	Assistant Registrar	<p>a. Master's degree with at least 55% of the marks or its equivalent grade of B+ in the UGC seven point scale and experience of at least 5 yrs in teaching/administration.</p> <p>Desirable:</p> <p>b. Experience of the university system.</p> <p>c. Good knowledge and experience of IT system</p>
	Assistant Controller of examination	<p>a. Same as Eligibility Criteria for Assistant Registrar mentioned at sl no 4 above.</p>
6	Other General Eligibility criteria for all the posts mentioned above.	<p>a. The upper age limit is 55 yrs.</p> <p>b. One person will not be eligible to apply for more than one post</p>

