



SIKKIM STATE TEACHERS' RECRUITMENT BOARD
(Constituted Vide Notification No. 933/HRDD, 2015)
Upper Syari, Gangtok, East Sikkim

Memo No: 639/SSTRB/ADM

Dated: 21/12/2022

NOTICE

With reference to the Notice Memo No. 436/SSTRB/ADM dated 27.03.2022, SSTRB had initiated the Verification and Screening process for regularization of the Ad-hoc Teachers and the Non-teaching staff under the Education Department who have completed 08 years and above of continuous service as on 31.12.2020 and 31st December of every calendar year thereafter in accordance to the general policy and conditions laid down under Notification No. 27/ADM/EDN dated 09/11/2021 in phased manner.

In this context, with reference to letter No. 8058/ADM/EDN, 8059/ADM/EDN and 8060/ADM/EDN dated 13.12.2022 received from Education Department (Adm), **Final Phase of Verification and Screening is called for Probationary Teachers and Non- Teaching Staff who have completed 8 Years of Service as on 31.12.2021 but not regularized due to any reason** to submit the following documents at the SSTRB Office at Upper Syari, Gangtok from **January 03 to January 07, 2023**.

1. Marksheets and Pass Certificates of all Academic and Professional Qualifications.
2. Office Orders of Adhoc Appointment till 2021.
3. Joining Report till 2021.
4. Copy of Attendance Sheet for the Year 2022 from School/Office duly signed by Head of the Institution.
5. Performance Report from the Head of the Institution till 2022.
6. Certificate of Identification (COI).
7. Affidavit (In case of any change in the documents).
8. Valid Employment Card.
9. Proof of Date of Birth.
10. 2 Nos. of recent pass port size Photographs.

For any assistance, please contact or e-mail to:

Mr. M K Pradhan, Exam Officer, SSTRB

7872861250, 9832043025

e-mail: sstrb2019@gmail.com

Secretary

Sikkim State Teachers' Recruitment Board